

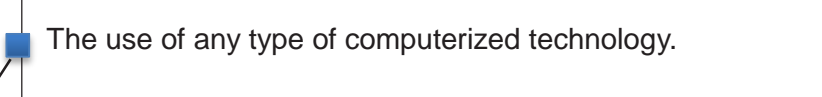

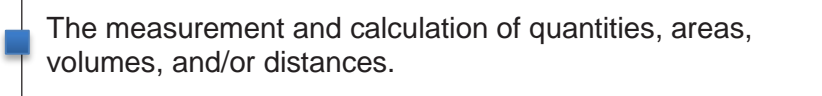

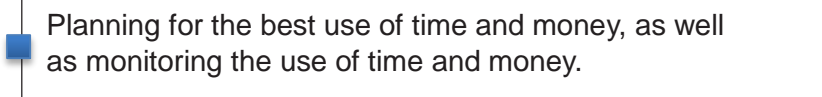

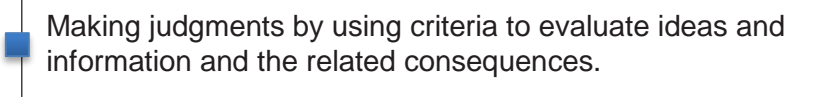

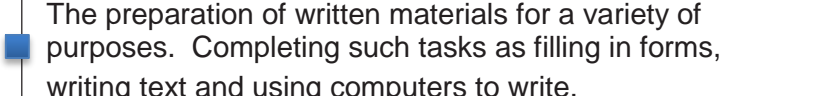

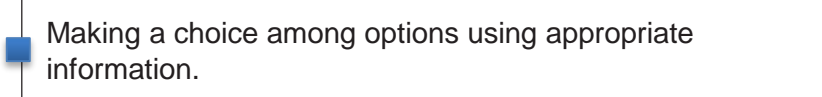

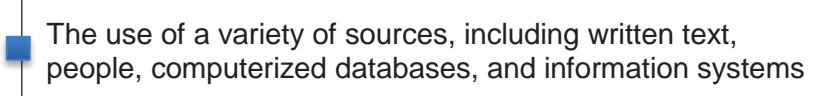

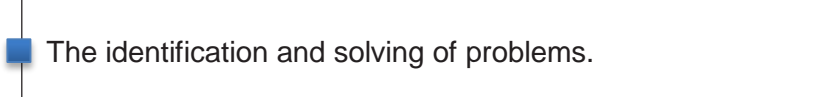

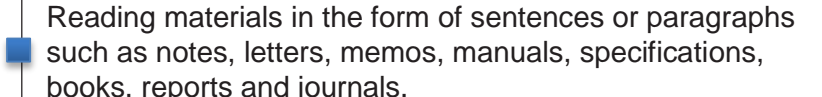

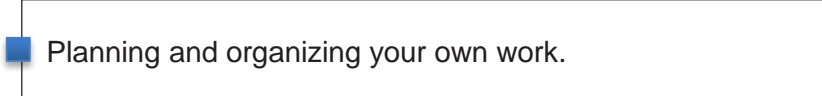

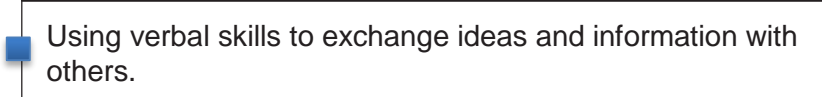

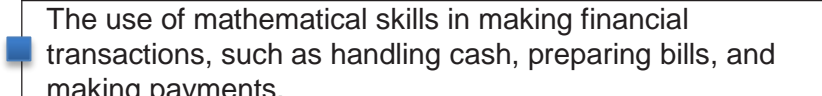

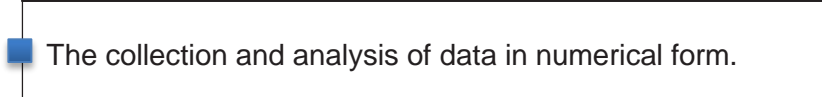

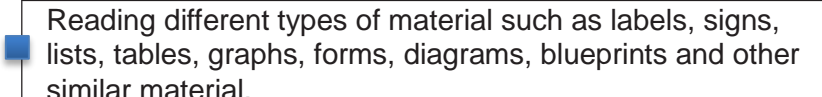
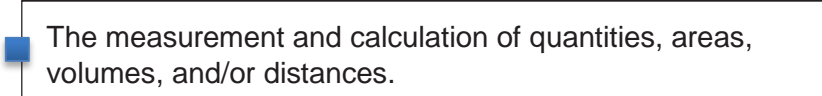


# Essential Skills – Match Me!

These definitions are mixed up. Match each Essential Skill to its proper definition.

## OSP Icon and Essential Skill

## Definition

 Reading Text	 Computer Use	 The use of any type of computerized technology.
 Writing	 The measurement and calculation of quantities, areas, volumes, and/or distances.	
 Document Use	 Planning for the best use of time and money, as well as monitoring the use of time and money.	
 Oral Communication	 Making judgments by using criteria to evaluate ideas and information and the related consequences.	
 Money Math	 The preparation of written materials for a variety of purposes. Completing such tasks as filling in forms, writing text and using computers to write.	
 Scheduling or Budgeting and Accounting	 Making a choice among options using appropriate information.	
 Measurement and Calculation	 The use of a variety of sources, including written text, people, computerized databases, and information systems	
 Data Analysis	 The identification and solving of problems.	
 Numerical Estimation	 Reading materials in the form of sentences or paragraphs such as notes, letters, memos, manuals, specifications, books, reports and journals.	
 Job Task Planning and Organizing	 Planning and organizing your own work.	
 Decision Making	 Using verbal skills to exchange ideas and information with others.	
 Problem Solving	 The use of mathematical skills in making financial transactions, such as handling cash, preparing bills, and making payments.	
 Finding Information	 The collection and analysis of data in numerical form.	
 Critical Thinking	 Reading different types of material such as labels, signs, lists, tables, graphs, forms, diagrams, blueprints and other similar material.	
	 The measurement and calculation of quantities, areas, volumes, and/or distances.	

